AVID NOTEBOOK GRADING SHEET

NAME: AVID PERIOD: QUARTER:

Week #1	Points Earned	Possible Points	Comments
Notes		75	☐ Missing E.Q.s ☐ Incomplete notes ☐ revision/interaction ☐ 3 part summary
Planner		15	☐ Used "NONE" or "NO HW" ☐ Lacks useful details
Organization		10	☐ Loose papers ☐ Unnecessary items in pockets/dividers
Week Total		100	
		%	Tutor: Date:

Week #6	Points Earned	Possible Points	Comments
Notes		75	☐ Missing E.Q.s ☐ Incomplete notes ☐ revision/interaction ☐ 3 part summary
Planner		15	☐ Used "NONE" or "NO HW" ☐ Lacks useful details
Organization		10	☐ Loose papers ☐ Unnecessary items in pockets/dividers
Week Total		100	
		%	Tutor: Date:

Week #2	Points Earned	Possible Points	Comments
Notes		75	☐ Missing E.Q.s ☐ Incomplete notes ☐ revision/interaction ☐ 3 part summary
Planner		15	☐ Used "NONE" or "NO HW" ☐ Lacks useful details
Organization		10	☐ Loose papers ☐ Unnecessary items in pockets/dividers
Week Total		100	
		%	Tutor: Date:

Week #7	Points Earned	Possible Points	Comments
Notes		75	☐ Missing E.Q.s ☐ Incomplete notes ☐ revision/interaction ☐ 3 part summary
Planner		15	☐ Used "NONE" or "NO HW" ☐ Lacks useful details
Organization		10	☐ Loose papers ☐ Unnecessary items in pockets/dividers
Week Total		100	
		%	Tutor: Date:

Week #3	Points Earned	Possible Points	Comments
Notes		75	☐ Missing E.Q.s ☐ Incomplete notes ☐ revision/interaction ☐ 3 part summary
Planner		15	☐ Used "NONE" or "NO HW" ☐ Lacks useful details
Organization		10	☐ Loose papers ☐ Unnecessary items in pockets/dividers
Week Total		100	
		%	Tutor: Date:

Week #8	Points Earned	Possible Points	Comments
Notes		75	☐ Missing E.Q.s ☐ Incomplete notes ☐ revision/interaction ☐ 3 part summary
Planner		15	☐ Used "NONE" or "NO HW" ☐ Lacks useful details
Organization		10	☐ Loose papers ☐ Unnecessary items in pockets/dividers
Week Total		100	
		%	Tutor: Date:

Week #4	Points Earned	Possible Points	Comments
Notes		75	☐ Missing E.Q.s ☐ Incomplete notes ☐ revision/interaction ☐ 3 part summary
Planner		15	☐ Used "NONE" or "NO HW" ☐ Lacks useful details
Organization		10	☐ Loose papers ☐ Unnecessary items in pockets/dividers
Week Total		100	
		%	Tutor: Date:

Week #9	Points Earned	Possible Points	Comments
Notes		75	☐ Missing E.Q.s ☐ Incomplete notes ☐ revision/interaction ☐ 3 part summary
Planner		15	☐ Used "NONE" or "NO HW" ☐ Lacks useful details
Organization		10	☐ Loose papers ☐ Unnecessary items in pockets/dividers
Week Total		100	
		%	Tutor: Date:

Week #5	Points Earned	Possible Points	Comments
Notes		75	☐ Missing E.Q.s ☐ Incomplete notes ☐ revision/interaction ☐ 3 part summary
Planner		15	☐ Used "NONE" or "NO HW" ☐ Lacks useful details
Organization		10	☐ Loose papers ☐ Unnecessary items in pockets/dividers
Week Total		100	
		%	Tutor: Date:

Week #10	Points Earned	Possible Points	Comments
Notes		75	☐ Missing E.Q.s ☐ Incomplete notes ☐ revision/interaction ☐ 3 part summary
Planner		15	☐ Used "NONE" or "NO HW" ☐ Lacks useful details
Organization		10	☐ Loose papers ☐ Unnecessary items in pockets/dividers
Week Total		100	
		%	Tutor: Date:

*Notebooks are due at the beginning of the period Monday. If you are absent on a Monday, you must have an AVID tutor grade your notebook the following Tuesday, or Thursday if you are absent on Tuesday as well. It is your responsibility to make sure your notebook is graded or it will result in a zero.

**If you feel that your notebook was graded incorrectly, discuss with the tutor who graded your notebook. Any corrections should be made before the end of the period. Once your notebook is picked up and you leave the classroom, the score cannot be altered except by your AVID teacher.

	9TH Grade	10TH Grade	11TH Grade	12TH Grade
Notes	10 pages x 5 = 50 points	12 pages x 5 = 60 points	15 pages x 5 = 75 points	10 pages x 5 = 50 points
Planner	10 points	10 points	10 points	10 points
Organization	15 points	15 points	15 points	15 points
Total	75 points	85 points	100 points	75 points

- Notes are worth 5 points each; minimum 2 notes per class
- Planner is worth a total of 15 points; 3 points per day
- Score percentage is calculated by $\frac{\text{Earned Points}}{\text{Appropriate Possible Points}}$ x 100

GENERAL GUIDELINES

Take all notes you want credit for in a particular week, and place them in the AVID section of your binder.

In order to receive full credit for your…

NOTES (5 pts), you should:

❖ In the top margin, you must have the Essential Question, your First & Last name, Date, and Period (1 pt)

❖ Have a complete page of notes on the right side of the page. Leave two to three lines between main ideas for interactive space. (1pt.)

❖ **Interaction. This must be done in another color.**
1. Fill the left-hand column with your thoughts (your brain), such as: (2 pts)
   o Questions about the information on the right
   o General statements about the topics on the right
   o One sentence summary of the material on the right
   o Drawings that represent the material on the right
   o Connections to the material (where have you seen this before?).
2. Evidence of Review and Revision
   o Circle key words, underline main ideas, fill in info. gaps, ? points of confusion, # main ideas on page.

❖ 3-part summaries must be at the bottom of each page: (1pt)

PLANNER (15 pts), you should:

❖ Be filled out for every class period, every day of the week

❖ Either have the essential question, class activities, and/or homework assignment(s)

NOTEBOOK'S ORGANIZATION (10 pts), you should:

❖ Dividers should be labeled with the appropriate class

❖ Place all hole-punched papers within the rings of your binder

❖ Place all other loose materials that **cannot** be hole-punched in appropriate pockets/dividers
   o The amount of material in these pockets should be limited to things such as:
      ▪ Important forms
      ▪ Materials of immediate attention/high priority
   o Dividers should be labeled

❖ Notebook Grading Sheet should be in your AVID section. Sheet should be located in either of two places:
   o Front of notebook
   o AVID section

FAQ's

◈ I have notes that I don't want graded. What should I do?
   ⚲ Place those unwanted notes in the back pocket of a divider or the notebook.

◈ My teacher does not give us notes. My teacher just stands in front of the class and talks. What can I use for notes?
   ⚲ Here are some options:
      ✓ Write down what your teacher is saying. It's probably pretty important
      ✓ Use your textbook and take notes on something that relates to what you are doing in class
      ✓ Redo an assignment in the form of Cornell notes. This is extra practice and helps you retain the information

◈ I don't have a full page of notes. What should I do?
   ⚲ If you still have some space on your notes, do some higher-level thinking:
      ✓ Go to your textbook and backfill the note page by Marking the Text.

◈ What happens if my teacher collected my notes?
   ⚲ Once your teacher hands back your notes, show them to your AVID teacher and he/she will add them to your score.

◈ If I was absent, what do I need to make up?
   ⚲ First find out what was missed from a classmate and fill in your planner. If you missed notes, then make sure to copy the notes from a reliable classmate.
   ⚲ If you are absent on the day notebooks are due, you are required to have your tutor grade your notebook on the following Tuesday.